



### Reservation Request Form

## The Delta Kappa Gamma Society International Alpha Iota State Convention

May 1<sup>st</sup> - 3<sup>rd</sup> 2015 Auburn Hills Marriott at Pontiac at Centerpoint

Group Room Rate: \$115.00 plus 13% tax per room, per night

**Room rate is guaranteed three days before and three days after event dates**

Cutoff Date: *April 2, 2015* is Last Day to Reserve Room at Special Room Rate

Check-In Time is 3:00PM Check-Out Time is Noon

**Please Note:** Reservation request must be received in our office by **midnight on the above cut off date** in order to guarantee the group rate. Requests received after the above date will be subject to availability, and the group rate is not guaranteed. All reservation requests must be accompanied by a first night room deposit or guaranteed by a major credit card. Rooms will not be reserved unless secured by one of the above methods.

**\*\* If you need to cancel your reservation, please do so 24 hours prior to arrival.**

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**GUESTROOM PREFERENCE (Subject to Availability)**

If more than one room is requested, please enclose a list of names and addresses, indicating which guests share rooms.

If you would like a confirmation sent to you via email, please provide your email address below.

**# of Rooms**

\_\_\_\_\_ Standard Room – 2 Beds      \_\_\_\_\_ Standard Room – King Bed

\_\_\_\_\_ Number of People in Your Guestroom

Roommates Names: \_\_\_\_\_

**Special Requests (Please check)**    \_\_\_\_\_ Handicap Accessible    \_\_\_\_\_ Hearing Impaired

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**GUEST INFORMATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

\*\*\*\*EMAIL ADDRESS: \_\_\_\_\_

ARRIVAL DAY/DATE: \_\_\_\_\_ DEPARTURE DAY/DATE: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

NAME OF CARD HOLDER: \_\_\_\_\_

OR CHECK OR MONEY ORDER ENCLOSED IN THE AMOUNT OF: \_\_\_\_\_

Signature: \_\_\_\_\_

**Mailing/Fax Information:**

Marriott at Centerpoint  
Attn: Melanie Miller  
3600 Centerpoint Parkway,  
Pontiac, Michigan, 48341  
Phone: 248-253-9800 Fax: 248-648-6026

Directions to the Marriott Hotel:

**From Detroit Metropolitan Airport**

Take 94 East to I-75 North.  
Travel to Square Lake Road Exit, (exit #75).  
*Note: this exits to the left of the highway.*  
Take the 1<sup>st</sup> exit, Opdyke Road.  
You will come to a light at the end of the exit.  
The Marriott At Centerpoint is located 200 yards

**From Flint / Saginaw/ Grand Blanc / Clarkston:**

Take I-75 South  
Travel to Square Lake Road Exit, (exit #75).  
Take the 1<sup>st</sup> exit, Opdyke Road.  
You will come to a light at the end of the exit.  
The Marriott At Centerpoint is located 200 yards  
From the light on the left side of the street,  
Which is Centerpoint Parkway.

**From East Lansing / Lansing**

Take I-69 East towards Flint.  
Take the I-75/US-23 exit number 33 towards Detroit.  
Merge onto I-75 South  
Travel to Square Lake Road Exit, (exit #75).  
Take the 1<sup>st</sup> exit, Opdyke Road.  
You will come to a light at the end of the exit.  
The Marriott At Centerpoint is located 200 yards  
From the light on the left

From the light on the left side of the street.